

Welcome to Preschool at Good Shepherd!



Dear Parents and Guardians,

Welcome to Good Shepherd Preschool! We are so excited to welcome you and your preschooler for a wonderful year of learning, faith, friendships, and fun. Our first day of preschool is Tuesday, September 1, 2026. Before then, we invite you to attend Preschool Orientation on Wednesday, August 26, or Thursday, August 27. During this one-on-one visit, your child will meet their teacher, explore the classroom, and become familiar with their new environment. Parents will also have the opportunity to ask questions. Please sign up for an orientation time using the QR code or link included in this packet. We also hope you'll join us for Meet the Teacher Night on Wednesday, August 26, from 4:00–6:00 p.m. While optional, it's a great opportunity to explore the school and meet our staff.

I am excited to begin my second year as Preschool Director and to welcome all of our wonderful preschool families. We are thrilled to have all of our lead teachers and support staff returning, and we know it's going to be a fantastic year. Please don't hesitate to reach out if you have any questions—we're here to help!

We can't wait to partner with you and support your child as we begin this exciting school year together!

Blessings,

Colleen King
Preschool Director

Please return the required forms (some paper and some online) no later than **Wednesday, August 26**. Paper forms must be turned into Mrs. Colleen King at the school office or email them directly to her: colleenking@gsgvpschool.org. Online forms, the preschool handbook, and more can be found in the Welcome packet from Mrs. Evans.

Preschool-specific forms: (Email any electronic forms to colleenking@gsgvpschool.org or drop-off at school office)

Forms needed

- Immunization form
- Healthcare summary
- Student Emergency Information Form
- Family Survey/Child Information Sheet
- Individual Child Care Plan (ONLY for students with allergies- must contact Preschool Director to complete together)
- Year-Round Walking Field Trip Permission
- Student Emergency Contact Form
- Photo Consent Form
- School Counselor Consent Form
- Handbook Acknowledgement Form

Communications:

- Brightwheel App: This app is used to check in and out students. We send daily messages, updates, and photos in this app. Look out for an invitation to join the week before school begins.
- Emails will also be a form of communication, and you can call or set up meetings with your child's teacher, too.
- There will also be an online Wednesday bulletin updated each week and sent out by the school office.

School Hours & Drop-Off & Pick-Up

- Our school day begins at 8:30 a.m. and ends at 3:10 p.m.
- Drop-off for Mrs. Conway and Mrs. Sauer's students will take place at door 1 (Church doors) from 8:15-8:30 a.m. on the north side of the building.
- Drop-off for Mrs. O'Donnell's students will take place at the classroom door. Please use door 1 (church doors) to enter the school and walk your child to their classroom.
- Preschoolers must be checked in and out daily, using the Brightwheel App. Please park on the north-west side of the lot, and walk your child to the door for drop-off.
- Pick-up takes place at door 1 for all preschool classrooms, from 3:10-3:20 p.m. **See the map and details included in the fall packet regarding pick-up and drop-off.** We kindly ask that you pick up your preschooler first, then head over to the east side to pick up any older siblings.

All Day Preschoolers and Preschoolers in Before/After Care:

- Morning Care (7:15-8:00 a.m.): Students can enter through the school's front door (door 12). Preschool will be located in our special "nook" in the Commons area (lunchroom).
- After School Care (3:10-5:30 p.m.): Students can be picked up in the classrooms. Parents enter through the school's main door 12 and will pick up and check out students from the classroom.
- Hours for All Day Care (when school is closed, and care is open) are: 7:30 a.m.-5:30 p.m. You drop-off and pick-up using the main school doors (door 12, east side).

Lunch and Snacks:

- We provide breakfast, lunch, and snacks at no extra charge. Children will select their lunch choice (entrée or sandwich) during morning circle time.

No School Supplies Needed:

- Thanks to the supply fee included with tuition, we've got all the materials covered (crayons, glue, etc.). However, your child will need a full-size backpack and a change of clothes to keep in their locker.

Rest Time and change of clothes:

- All preschoolers will have a cot for rest time, and we ask that you send a small blanket that can stay at school for the week. We'll send it home each week for washing. Please also send a change of clothes that can be kept in their locker.

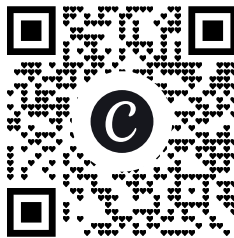


Sign up for Orientation by using the QR code or link below.

Make sure to select the correct homeroom teacher for your preschooler's orientation.

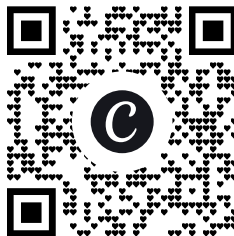
Mrs. Noreen O'Donnell's Preschooler Orientation Sign-Up:

<https://www.signupgenius.com/go/904054FADA62FA0F94-65041878-mrs>



Mrs. Sauer's Preschooler Orientation Sign-Up:

<https://www.signupgenius.com/go/904054FADA62FA0F94-65042384-mrs>



Mrs. Conway's Preschooler Orientation Sign-Up:

<https://www.signupgenius.com/go/904054FADA62FA0F94-65025694-mrs>

